

Wilmington School of the Arts  
Meeting of the Board of Directors  
1911 Perry Avenue  
Wilmington, NC 27401  
November 11th, 2018  
6:00 p.m.

Meeting called to order at 6:04 p.m.

In attendance: Barry Rice (BR) John Westberg (JW) Elizabeth Naegele (EN) Emily Orr (EO) Tom Martyn (TM).

Absent: Lily Nelson (LN) Joshua Bailey (JB).

Approval of Previous Minutes - JW makes a motion to approve November 4th minutes, EN seconds. Motion passes unanimously.

Financial Update - (TM) \$80 donation, but other bills are due. After paying additional bills, we will have approximately \$250 in the account.

RTO materials - All documents have been shared with the board for review. New set of documents that were completed are up for approval today. All documents have been shared with the board for review. EN has coordinated this project and leads discussion.

- Board Evaluation - EO moves to accept the policy, JW seconds. Motion passes unanimously.
- Health and Safety Plan - Discussion about the costs required to cover some of the items outlined in the plan. EN makes a makes a motion to accept the policy, JW seconds. Motion passes unanimously.
- Criminal Background Checks - JW makes a makes a motion to accept the policy. EN seconds. Motion passes unanimously.
- Lottery Policy - Moved by JW to approve, seconded by EN. Motion passes unanimously.
- Lottery Application - Needs clarification about weighted lottery. EO will contact Central Park School for Children in Durham to get some clarification. We will review this document next week.
- Budget Approval - JW moves to approve, EN seconds. Motion passes unanimously.
- Audit Policy - EN moves to approve, TM seconds. Motion passes unanimously.

TM needs to step out for a few minutes, and asks if we can move to non-voting matters for the next few minutes.

Discussion about training on November 14th.

JW met with Keith Whittaker of the Girls and Boys Club. We need to let them know exactly what kind of "partnership" we would like to have. They are willing to share/help with transportation. JW would like something proposed by Wednesday.

TM rejoins the meeting.

Discussion of other places to visit in the next few weeks.

Return to discussion of RTO policies.

- Purchasing Policy - JW makes a motion to approve the policy, EN seconds. Motion passes unanimously.

BR clarifies language between bylaws and policies about board committees to make sure they are aligned.

EO clarifies that it is required that we attend the interview on December 11th.

TM moves that we adjourn the meeting. JW seconds. Meeting adjourned at 7:16 p.m.

Next meeting is scheduled for Sunday, November 18th, at 6:00 p.m.