

Wilmington School of the Arts  
Meeting of the Board of Directors  
1911 Perry Avenue  
Wilmington, NC 27401  
August 5, 2018  
6:00 p.m.

**Call to order @ 6:00 pm**

**Quorum Check/Present – Barry**

- A quorum was present with the following members in attendance, Barry Rice, Emily Orr, Josh Bailey, Jill Hatfield, John Westberg, and Tom Martyn. Absent were Danielle Gagnon, Elizabeth Naegele, and Lily Nelson.

**Approval of minutes from previous meeting – July 29 minutes – not available – approval on Aug 12**

- (The previous minutes of formal WSA meeting will be forthcoming for approval by August 15 based on the schedule adopted on July 29.)

**Financial Update – Tom**

- provided an update of \$520.00 in account
- discussion on contract with GCC and how to handle

**Adjustment to bylaws – Emily (See her email of July 31 and August 1 regarding elections, etc.)**

- Sec. 4, Discussed current need to revise the bylaw regarding the range of board members listed in our current bylaws. Decision was to set the range at 7 to 11 board members. Motion by John and 2<sup>nd</sup> by Emily, passed unanimously.
- Sec.3, Adjust the date of founding board members to 2019. Motion by John and 2<sup>nd</sup> by Tom, passed unanimously.
- Art 6, election of board officers to take place on August 12, 2018

**Appendix F – due date August 15 – Emily (See her email of July 31 also Criminal Records Check for new board members)**

- Criminal record checks done on current board members good for two years, so new ones are not needed. Criminal records checks needed on new board members. WSA will pay for these. Emily is setting up the process for this.

**ED PLAN – complete review and approval for our ED PLAN – Emily, Elizabeth, and John**

- Discussions on assessment material for reading and math
- Financial discussion of impact and inclusion into budget planning
- Information on cost and needs for next meeting
  - Information on DPI assessments and those approved by DPI – John
  - Additional information on MAP – Emily
  - TerraNova – Barry
  - Restorative practices – Josh and Elizabeth
  - Mission and Purpose tweaks – Josh and Elizabeth
  - Budget impact – Tom, Emily, and John

**Fund Raiser Event** – funds needed somehow – update needed somehow - update from Jill on the September '18 or October '18 program

- Still in need of funds for application fees

**Facility Update** – meeting with Keller Williams and School House Construction – John

- Meeting schedule with School House Construction, August 15-18, DTBD
- Information provided on Sunset Baptist Church school facility which is available, John to provide additional information

**Impact Media Update** – Barry indicated that the contract has been paid and we should be getting some data next week

**Items for Next Week** – items for tentative agenda next week

- Election of board officers
- Begin review of GOVERNANCE PLAN
- Information on restorative practices and mission and purpose tweaks
- Budget update