

## WSA Classroom Teacher Job Description

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**Reports To:** Executive Director

**Length of Assignment** 11 months

**Primary purpose:** Elementary classroom teachers will create a flexible elementary grade program and a class environment favorable to learning and personal growth; establish effective rapport with students; motivate students to develop skills, attitudes and knowledge needed to provide a good foundation for upper elementary grade education in accordance with each student's ability; and establish good relationships with parents and other staff members. Classroom teachers, with guidance from the Arts Coordinator, are required to develop arts-integrated lesson plans.

**Responsibilities:**

Duties of this job include, but are not limited to:

- Teaches reading, language arts, social studies, mathematics, and science to students in a classroom setting, utilizing the course of study outlined in the WSA charter and adopted by the Board of Directors
- Instructs students in citizenship and basic subject matter
- Develops lesson plans and instructional materials, including arts-integrated lessons
- Provides individualized and small group instruction in order to adapt the curriculum to the needs of each student
- Uses cooperative learning as a primary instructional strategy, supplemented with IBL and critical thinking skills development
- Works with horizontal and vertical teams to provide the scope and sequence of the WSA curriculum
- Establishes and maintains standards of student behavior needed to achieve a functional learning atmosphere in the classroom
- Evaluates students' academic and social growth, keeps appropriate records, and prepares progress reports
- Communicates with parents through conferences and other means to discuss students' progress and interpret the school program
- Identifies student needs and cooperates with other professional staff members in assessing and helping students solve health, attitude, and learning problems
- Creates an effective environment for learning through functional and attractive displays, bulletin boards, and interest centers
- Maintains professional competence through in-service education activities provided by professional growth activities
- Participates cooperatively with the appropriate administrator to develop the method by which the teacher will be evaluated in conformance with guidelines

- Selects and requisitions books and instructional aids; maintains required inventory records
- Supervises students in out-of-classroom activities during the school day
- Administers group standardized tests in accordance with state testing program
- Participates in curriculum development programs as required
- Participates in faculty committees and the sponsorship of student activities

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**Qualifications:**

- Bachelor's degree of related subject from accredited university
- North Carolina teaching certificate preferred
- Proof of commitment to education, school mission, and purpose
- Experience is preferred