

Wilmington School of the Arts

Meeting of the Board of Directors- Planning Meeting

1911 Perry Street, Wilmington NC

Minutes of September 8, 2019

6:30 p.m.

meet.google.com/emo-vwzw-iso

Join by phone: +1 252-631-6160 PIN: 695 043 529#

I. Call to Order

Elizabeth Naegele, Chair call to order - 6:31pm

In attendance: Barry Rice (BR), Elizabeth Naegele (EN), Jennie Wenk (JW), John Westberg (JW), Joshua Bailey (JB), Tom Martyn (TM), Lily Nelson (LN). A quorum is present.

II. Reading of the Mission Statement (John Westberg) - *“Wilmington School of the Arts will inspire students to pursue excellence in academics and the arts by awakening and nurturing the creative spirit within each and every child.”*

III. Approval of Previous Meeting minutes

Barry Rice moves to approve August 11, 2019 minutes, John Westberg seconds and the motion passed by a vote of 6-0.

IV. Financial Report

1. Tom Martyn reported that we are unable to secure a line of credit at this time. In essence we lack the capacity to raise funds in order to pay on line of credit.
2. ACCESS funds are not available until after the state budget is approved.
3. There was discussion of a possible bridge loan being offered to assist until the ACCESS funds became available.
4. Discussions are ongoing with Charter School Development for operations funds beginning in July, 2020.

V. Executive Directors Report (Covers both Old Business and New Business)

1. Facilities - waiting for proposal from School House Development on the 10th and 30th street sites. Once received the ED will present plans to Deputy City Manager, Thom Morton for advice and guidance. The ED will also meet with Rob Zapple and the Director of Development for NHC for a final walk through and recommendation on the church property.
2. Reached out to the Director of the Boys and Girls Club about a potential leases but he has not gotten back.
3. Talked with Kevin Blackburn, Executive Director of Dreams about partnering and the 10th street site. They have no interest in sharing any of their property.
4. Waiting for a meeting with Councilman Barnett and Rivenbark. They have not gotten back with the ED.
5. Looking also at the old GLOW space on College Rd. as a fall back position. Not in the best of condition but it may be workable.

6. Marketing

- a. Decision needs to be made on marketing contract with Positive Impact (Ray Kennedy). Discussion on additional contract language and payment terms. EN will forward information on possible terms used in other contracts she is aware of in use. JW will arrange for our attorney to draft the contract for use with Positive Impact.
- b. Sage Island contract and arrangement for website construction needs to be finalized as well.
- c. Cumulus Radio ads need to be set up and arranged. Option to run from November through December or January. Funds available in ACCESS and we should have funds for payments. We can divide the radio spots by month as well as stations Cumulus Radio maintains.
- d. Board members reminded to sign up for Events. Event calendar is on WSA drive.
- e. The Development Committee needs to become more involved.

7. Operations

- a. Look to shifting responsibilities and accountability from the Operations Task Force Team and eventually to the school to enable the Board to be a Governing Board.
 - i. Website
 - ii. Email account
 - iii. Background checks for employees and volunteers for the school
 - iv. Setting up the finance system
 - v. Recruitment of students and staff
 - vi. Adjust chain of command as it relates to the Board and school

8. Board

- a. Determine the weighted lottery process and procedures
- b. Background checks for prospective Board members
- c. Review by laws
- d. Development of policybook and procedures
- e. Look at reorganization of board committees
- f. RTO/ACCESS Grant timeline and responsibilities

VI. Old Business

1. See information under Executive Directors Report

VII. New Business

1. See information under Executive Directors Report

VIII. Committee Reports

- a. Governance - The Chair reminded the Board member of the resignation letter received from Caitlen Hariden.
- b. Financial
- c. Personnel
- d. Community Outreach

e. Development

IX. Closed Session (if needed) Pursuant to GS 143-318.11(a)(1). Did not go into closed session

X. Action Items. Detailed above

Next meeting scheduled for October 13, 2019 @ 6:30pm at Sunset Park Baptist Church.

Barry Rice moved to adjourn at 7:40pm, John Westburg seconds the motion and it passed 6-0.

Respectfully submitted, Barry Rice