

Wilmington School of the Arts
Meeting of the Board of Directors
1911 Perry Ave
November 10, 2019
6:30 p.m.

meet.google.com/emo-vwzw-iso

Join by phone: +1 252-631-6160 PIN: 695 043 529#

Wilmington School of the Arts; *Elevating Public Education Through the Study of Art and Culture.*

1. Call to Order at 6:30 by Barry Rice Vice-Chair, those present were Josh Bailey, Kevin Green, John Westberg, Jennie Wenk, Jordan Wolfe. Lily Nelson was absent.
2. Reading of the Mission Statement- *“Wilmington School of the Arts will inspire students to pursue excellence in academics and the arts by awakening and nurturing creative spirit within each and every child.”*
3. Approval of Previous Minutes- Extended motion to approve minutes out due to motion by Josh Bailey. For today’s meeting, using Executive Director’s Report, instead of agenda.
4. Enrollment:
 - Opens Friday
 - Weebly website transitioning to Sage Island- should be done by Wednesday
 - Office Hours are 9:30-11am Monday, Wednesday, Friday- Team Meeting every Wednesday
 - Events- tentative event on December 7, still in discussion
 - FB/Social Media- updates to Lily and Josh- Jordan can also help
 - John walking in the northside of the community
 - Need update from Lily on ads/cumulus
 - Printing/banner- for near future
 - Encore Magazine- Kirsten Kolb to contact them for additional information
5. Website Updates
 - Jamie has been working on it and it should be ready by Wednesday
6. Financial
 - Nigel Bearman to assist Tom with financial tasks
 - Tom met Nigel last summer- Nigel works with several charters and non-profits. Nigel can be responsible for QuickBooks (there is money in the budget for this)
 - Start small and build up- recommendation to engage him as a financial consultant, which is one of the needs of the financial access

- Motion by Tom to engage Nigel Bearman as a financial consultant for WSA, 2nd by JW- Motion passed
- Payroll- John spoke to e-rate about their services and John will speak to Nigel about this
- Criminal BG Checks- Barry received login to BG Checks

7. WSA

- Team working on files
- Payroll in talks
- Policy Manual should be worked on together- no this week, but the following week
- Ray Kennedy- no update, need to speak to Lily
- Clark Hipp- Barry met with him last Thursday- he is going to submit an architectural plan by Tuesday, at the latest
- Questions: are we going to be able to use Sunset Baptist? What needs to be done? How will this be financed? Might need fire retardant doors
 - Next action- when is Clark going to have something for us? By this Wednesday
 - Clark needs to meet with Chip

8. Other Information

- Foxes Boxes- quarter size x100= 400 total (Jennie) November 21

9. Closed Session- no need

10. Action Items- see above

11. Motion to adjourn meeting by JW, 2nd by Tom- Meeting adjourned at 6:59pm

There was no quorum at this meeting so it was a general meeting.

Next meeting planned for November 17 @ 6:30pm